

## AMS CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 15-53

**Date Received:** Sep 16, 2015

**Title:** Contract/OTA Organization File Content Checklist - Revision

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**Initiator Name:** Tim Eckert

**Initiator Organization Name / Routing Code:** Procurement Policy Branch, AAP-110

**Initiator Phone:** 202-267-7527

**ASAG Member Name:** Eugene Scott

**ASAG Member Phone:** 202-267-3207

**Guidance and Policy must be submitted with separate CR coversheets.**

Policy

**Or**

Procurement Guidance

Real Estate Guidance

Other Guidance

**Summary of Change:** Changes to Contract/OTA Organization File Content Checklist to add Export Control Review and Construction Waste Management items.

**Reason for Change:** Items were inadvertently deleted in an earlier revision

**Development, Review, and Concurrence:** Acquisition Policy Division

**Target Audience:** Contracting personnel

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

**Section / Text Location:** Contract/OTA Organization File Content Form in Procurement Forms.

**The redline version must be a comparison with the current published FAST version.**

I confirm I used the latest published version to create this change / redline

**or**

This is new content

**Links:** <http://fast.faa.gov/ProcurementToolboxForms.cfm>

Linked at this text 'Checklist – Contract/OTA Organization File'

**Attachments:** Attached.

FAST Version 10/2015

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**Other Files:** None

**Redline(s):** N/A